



Tigard Taphouse Event Reservations

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How to reserve the upstairs room at the Taphouse?

1.) Drop off the form below at the Taphouse or email the requested information on the form to: info@thetigardtaphouse.com

2.) If the space is available for your requested date and time, we will require a \$600. deposit to hold your date. The amount is non refundable and goes toward your bill.

About the space:

To accommodate groups of 20 to 40 people, we are able to reserve our upstairs floor for you.

The \$600. deposit is what secures the space for your requested time and date. The area seats up to 40 people and is a great place for birthday parties, corporate events and holiday parties.

It includes a restroom, speakers, windows and ample seating.

You are allowed to set up a projector with a screen if needed. We do not provide equipment.

The area will be “ Reserved “ for your group which can serve as a great home base. Often times groups disperse to the downstairs and outdoor areas which is totally fine.

Food & Drink: We request that groups pre order food from our menu online as to not overwhelm the kitchen staff. We do not allow outside food of any form. We do allow groups to bring deserts such as cakes and or cupcakes.

Gratuity: A 20% gratuity is added to all event tab to cover our staff.

Ordering drinks: All drink orders can be placed at the bar counter with a visible list of the drinks we provide on the TV monitor next to the bar. Once the groups tab is open, we are happy to take drink orders from the room as well, to save you the trip up and down the stairs.

Drink tickets: Sometimes it is easier to have a person from your group to hand out drink tickets that we can provide. You can hand out drink tickets to your guests and when they are presented to our staff, we will take the ticket, add the drink to the open tab and throw the ticket away. This is helpful if you only want to offer one or two drinks per guest.

Decorating: You are welcome to bring decorations such as balloons and pictures as long as you are not putting holes in the walls of any form.

Children: Children are allowed until 8:00, but must be seated at a table.

Contact Name: _____

Contact Phone: _____

Contact Email: _____

Event type: _____

Requested Date: _____

Requested Time : _____

Area reserved: Upstairs

Group size: (Must be 20 or more)





